



SCRUTINY BOARD (CULTURE AND LEISURE)

Meeting to be held in the Civic Hall on
Monday, 11th June, 2007 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
at 9.30 am

MEMBERSHIP

Councillors

B Atha	-	Kirkstall
A Barker	-	Horsforth
B Gettings	-	Morley North
T Hanley (Chair)	-	Bramley and Stanningley
A Hussain	-	Gipton and Harehills
G Kirkland	-	Otley and Yeadon
V Morgan	-	Killingbeck and Seacroft
L Mulherin	-	Ardsley and Robin Hood
L Rhodes-Clayton	-	Hyde Park and Woodhouse
Whip's Nominee	-	Conservative
Whip's Nominee	-	Conservative

Please note: Certain or all items on this agenda may be recorded on tape

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF THE PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To approve as a correct record the minutes of the meeting of the Scrutiny Board (Leisure) held on 16th April 2007.</p>	1 - 4
6			<p>EXECUTIVE BOARD MINUTES</p> <p>To note the minutes of the Executive Board held on 4 April 2007.</p>	5 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
7			<p>OVERVIEW AND SCRUTINY COMMITTEE MINUTES</p> <p>To note the minutes of the Overview and Scrutiny Committee meetings held on 5 March and 2 April 2007.</p>	15 - 22
8			<p>PERFORMANCE REPORT QUARTER 4 2006/07</p> <p>To receive and consider the report of the Head of Scrutiny and Member Development which details performance information for Quarter 4 2006/07.</p>	23 - 28
9			<p>THE BOARD'S WORK PROGRAMME – SOURCES OF WORK AND ESTABLISHING THE BOARD'S PRIORITIES</p> <p>To receive and consider the report of the Head of Scrutiny and Member Development which proposes guidelines for the development of a work programme for the Culture and Leisure Scrutiny Board.</p>	29 - 38
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 16 July 2007 at 10.00 a.m. (Pre-meeting for Members at 09.30 a.m.).</p>	

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SCRUTINY BOARD (LEISURE)

MONDAY, 16TH APRIL, 2007

PRESENT: Councillor P Grahame in the Chair

Councillors B Atha, A Barker, A Castle,
J Dowson, J Elliott, W Hyde and V Morgan

88 Chair's Opening Remarks

The Chair welcomed everyone to the April meeting of the Scrutiny Board (Leisure) which was the last meeting of the current municipal year.

89 Declarations of Interest

There were no declarations made at the meeting.

90 Apologies for Absence

Apologies for absence were received on behalf of Councillor J Monaghan and Councillor G Wilkinson.

91 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held on 12th March 2007 be approved as a correct record.

92 Executive Board Minutes

RESOLVED – That the minutes of the Executive Board meeting held on 14th March 2007 be noted.

93 Scrutiny Inquiry - Leisure Centres - Proposed Final Report

The Head of Scrutiny and Member Development submitted a report relating to the draft final report of the Board's Inquiry into Leisure Centres.

Appended to the report was a copy of a draft report of the Board entitled 'Inquiry into Leisure Centres – Scrutiny Inquiry Report' for the approval of the meeting.

Denise Preston, Chief Recreation Officer, Learning and Leisure Department and Mark Allman, Head of Support and Active Recreation, Learning and Leisure Department were in attendance and responded to Members' queries and comments.

In summary, reference was made to the following issues:-

- a requirement for the Scrutiny Board to see and discuss the powers contained in the lease agreement establishing the Sports Trusts before the lease agreement was signed
- the need to emphasise, as strongly as possible, that irrespective of any other consideration, the Sports Trusts shall have no power to dispose of

- assets, to close centres or significantly reduce services without the Council's approval by resolution
- clarification of the timely availability of the document which sets up the Trust
(The Board noted that the above issues would be determined by Executive Board in June 2007)

RESOLVED-

- (a) That the contents of the report and appendices be noted.
- (b) That, subject to incorporation within the document of the first two bullet points as referred to above, approval be given to the Board's final report on the Inquiry into Leisure Centres and that the Board's Principal Scrutiny Adviser be requested to email Board Members with an amended copy of the document for their retention in due course.
- (c) That the appropriate Board would receive formal responses to the recommendations early in the next municipal year.

94 Annual Report 2006/07

The Head of Scrutiny and Member Development submitted a report regarding the Board's contribution to the overall Scrutiny Annual Report 2007.

Appended to the report was a draft copy of the Leisure Board's proposed contribution to the Annual Report which included an introduction from the Chair and details of some of the work undertaken by the Board in this municipal year for the information/comment of the meeting.

Discussion ensued on the contents of the report and appendices and it was the general view of the Board that a number of issues raised in the Annual Report would be of interest to future relevant Boards and that it was hoped that the Learning and Leisure department would be in a position to provide updated information as issues were discussed.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That approval be given to the Board's contribution to the composite Annual Report in accordance with the report now submitted.

95 Leeds Grand Theatre - Update and Presentation

Further to the Board's previous considerations, the Head of Scrutiny and Member Development submitted a covering report introducing a presentation on Phase 2 of the redevelopment of Leeds Grand Theatre.

Board Members received a short presentation from Martin Ward, BDP architects on the latest stages of the project.

Chris Coulson, Executive Officer, City Development was also in attendance and responded to Members' queries and comments.

In summary reference was made to the following issues:-

Refurbishment Issues

- clarification of the refurbishment works in relation to the whole of the building with specific reference to the frontage of ground floor retail units
- clarification as to whether a developer would pay for the restoration of the ground floor retail frontages and the need for the Board to be given assurances that this would happen and that it would be in accordance with the plans drawn up by the architect
(The Board were advised that the marketing particulars for the retail units would place an obligation on the preferred developer to restore the frontage of the retail units in accordance with the Conservation Management Plan prepared for the theatre refurbishment works)
- clarification as to how much refurbishment work would be undertaken in the public areas of the theatre, such as the foyer
(The Board noted that each work area in the project had been allocated a budget)
- clarification of the proposals to enhance the disabled access with the possibility of using the vacant shop area and the need for the consultants to address the refurbishment of the dressing rooms to be an integral part of the project
(The Board were advised that the theatre was DDA compliant, but that there remained the aspiration by the Leeds Grand Theatre to improve access arrangements when funds allowed and, that budget provision existed for works to be undertaken to improve the theatre's backstage areas, including the dressing rooms)
- clarification of the future of the Grand Hall
- clarification as to whether cloakroom facilities had been included in the scheme
(The Board noted that due to restrictions in space, this would not be possible)
- clarification of the proposed timescales in relation to the refurbishment works
(The Board were advised that subject to funding, work was scheduled to start on site in September 2007, with works to be completed by August 2008)

Budget Issues

- clarification of the payment arrangements to consultants employed by the Council on the project and the need for the Board to be supplied with a list of those different specialised consultants who have been engaged on the project from the beginning
(The Executive Officer responded and agreed to supply the Board with appropriate details)
- clarification of the exploratory work undertaken to date by the consultants in relation to meeting budget targets and whether or not there would be any contingency set aside in the budget to address any unforeseen problems
(The Board noted that a contingency figure of 20% had been included in the estimated project cost)

- clarification of the amount of contribution coming from the Leeds Grand Theatre; Opera North and the Development Trust
(The Board noted the following breakdown:- 2 million (Leeds Grand Theatre) 0.5 million (Opera North) and 3.2 million (Development Trust))

RESOLVED –

- (a) That the contents of the report and presentation be received and noted.
- (b) That further reports on the progress of Phase 2 of the Grand Theatre scheme be submitted to the appropriate Scrutiny Board for consideration.

96 Chair's Closing Remarks

The Chair personally thanked Board Members for their contributions over the past year and also thanked Sharon Winfield, Principal Scrutiny Adviser and Maria Lipzith, Governance Services for their continued support and professionalism.

(The meeting concluded at 11.20am)

EXECUTIVE BOARD

WEDNESDAY, 4TH APRIL, 2007

PRESENT: Councillor A Carter in the Chair

Councillors M Harris, D Blackburn, R Brett,
J L Carter, R Harker, P Harrand, R Lewis,
J Procter, S Smith and J Blake

Councillor Blake – Non-voting Advisory Member

216 Substitute Member

Under the terms of Executive Procedure Rule 2.3 Councillor R Lewis was invited to attend the meeting on behalf of Councillor Wakefield.

217 Director of Adult Services

The Chair welcomed Sandie Keene, Director of Adult Social Services to this, her first meeting of the Executive Board.

218 Beacon Awards

The Chair reported that the Council had received Beacon Awards for Financial Inclusion and for the Healthy Schools Initiative and commended the officers concerned for their work on these significant achievements.

219 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of the exempt information so designated as follows:

- (a) All Appendices to the report referred to in minute 224 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because it deals with a range of financial and business information relating to another body and also publication could be prejudicial to the progress of the EASEL Project.
- (b) Appendix 1 and 2 to the report referred to in minute 236 under the terms of Access to Information Procedure Rule 10.4 (3) and on the grounds that the public interest in maintaining the exemption outweighs the interest in disclosing the information as disclosure could severely prejudice the future business and operations of Leeds Bradford International Airport Ltd and also the price that might be obtained by Leeds City Council and the other shareholders in Leeds Bradford

International Airport Limited. If the price obtained by shareholders for their shareholding in Leeds Bradford International Airport Limited is depressed by such disclosure, the council tax payers within each local authority will suffer in relation to a reduction in capital receipts from the disposal or in relation in future returns. Appendix 2 to the report was circulated at the meeting.

220 Declaration of Interests

- (a) Councillor Harris declared a personal and prejudicial interest in the item relating to the A65 Quality Bus Initiative (minute 231) in relation to his business interests.
- (b) A further declaration of interest made during the meeting is referred to in minute 236 (Councillor Harker).

221 Minutes

RESOLVED – That the minutes of the meeting held on 14th March 2007 be approved subject to an amendment by the addition of the following to minute 202:

- “d) That the Fir Tree site be declared surplus to educational requirements if the proposal proceeds and that the capital receipt generated from the site be used to fund educational improvements including the improvements proposed on the Archbishop Cramner Primary School site”.

CHILDREN'S SERVICES

222 Deputation to Council - Stanhope Youth Centre

The Director of Learning and Leisure submitted a report providing members with relevant information following the deputation to full Council by Stanhope United Community Group.

RESOLVED – That the report be noted and that closure of the Centre be not progressed until such time as consultations with regard to youth provision in the area have been concluded.

ADULT HEALTH AND SOCIAL CARE

223 Deputation to Council - Leeds Asperger Adults

The Director of Adult Social Services submitted a report responding to the deputation to the Council meeting on 21st February 2007 with regard to the provision of support to adults with Aspergers Syndrome in Leeds. The report outlined the current situation in Leeds with regard to the provisions of services to adults with Aspergers Syndrome and proposed the establishment of a Steering Group for Adults with Autism and Asperger Syndrome

RESOLVED –

- (a) That the report be noted;

- (b) That a letter outlining the concerns of the deputation be sent to Leeds PCT; and
- (c) That the proposal to establish a steering group for Adults with Asperger Syndrome be approved.

NEIGHBOURHOODS AND HOUSING

224 East and South East Leeds(Easel) Regeneration Area - Outcome of Additional Negotiation Period

The Director of Neighbourhoods and Housing submitted a report setting out progress achieved during the additional negotiation period granted to Bellway and proposing the next steps required to bring the procurement of a regeneration development partner for the Council to a successful conclusion.

The Appendices to the report were designated exempt under Access to Information Procedure Rule 10.4(3)), and were considered in private at the conclusion of the meeting and it was

RESOLVED –

- (a) To note that the final terms for the agreement for the disposal of the EASEL phase one sites will be approved by the Director of Development under existing delegations provided that the Director of Development is satisfied that the terms offered for the disposal of the land represent the best consideration that can reasonably be obtained under section 123 of the Local Government Act 1972 (or under the Housing Act 1985);
- (b) That Bellway be appointed as the Council's preferred regeneration development partner, subject to contract, with this appointment conditional on the matters set out within the report;
- (c) That the baseline commercial offer from Bellway as set out in the confidential appendix C to the report be noted;
- (d) That the negotiation with Bellway, required to reach commercial and legal terms to the benefit to the Council, as outlined in the exempt appendix to the report be approved and that a further report detailing the terms of these negotiations be brought back to this Board.
- (e) That authority be delegated to the EASEL project board, through the Deputy Chief Executive in consultation with the Directors of Neighbourhoods and Housing, Development, Legal Services and Corporate Services to manage the negotiation and agreement of the commercial and legal terms to the benefit of the Council;
- (f) That the formal closure of the procurement process for the EASEL regeneration process, as required under regulations, be approved for the reasons set out in section 3 of the report.

- (g) That the proposed governance arrangements as set out in section 5 of the report be approved subject to consideration being given to the broadening of representation on the Members' Steering Group to include the Leeds PCT and the Government Office for Yorkshire and the Humber.

225 The Leeds Affordable Warmth Strategy

The Director of Neighbourhoods and Housing submitted a report recommending the adoption of the Leeds Affordable Warmth Strategy (2007-2016) putting in place a framework to address the issue of affordable warmth and fuel poverty across the City.

RESOLVED –

- (a) That the Leeds Affordable Warmth Strategy 2007-2016, putting in place a framework to address the issue of affordable warmth and fuel poverty across the City, be adopted.
- (b) That the Council adopt the Affordable Warmth Code of Practice and encourages partners to the Strategy to do the same.

CHILDREN'S SERVICES

226 Annual Consultation on Admission Arrangements from September 2008

The Chief Executive of Education Leeds submitted a report on the results of consultation done with regard to admission arrangements, and seeking approval for proposed admission numbers, policy and arrangements.

RESOLVED –

- (a) That approval be given to the implementation of the following proposals in the 2008 admission round:-
- Primary and secondary school co-ordinated admission arrangements.
 - Introducing a final deadline date for admission appeals.
 - Giving 'looked after' children priority for in-year transfers.
 - Delegating admission into the 6th form to school governors.
- (b) (i) That the admission numbers of Bankside Primary be increased from 70 to 90 in the 2008 admission round;
- (ii) That the admission numbers of Harehills Primary be increased from 60 to 90 in the 2008 admission round;
- (iii) That the admission numbers of Brownhill Primary School be decreased from 60 to 45 in the 2008 admission round;
- (iv) That the admission numbers of Stanningley Primary School be increased from 28 to 30 in the 2008 admission round;
- (v) That the admission numbers of Kippax North J & I School be decreased from 40 to 30 in the 2008 admission round;

- (vi) That the admission numbers for Bramley St Peters be decreased from 60 to 45 in the 2008 admission round.
- (c) That the proposal to give priority to children in infant schools for entry into junior schools be reissued in next year's consultation round.
- (d) That the proposal to break the sibling link when the older child is in the sixth form be not approved and that Education Leeds be requested to give further consideration as to how difficulties in administering the current arrangements might be more appropriately addressed.

LEISURE

227 City Centre Swimming

The Chief Recreation Officer submitted a report setting out the outcomes of discussions and bringing forward a proposal to enter into a partnership with the University of Leeds in order to secure public access to a new swimming facility on the University campus.

RESOLVED –

- (a) That approval in principle be given to a capital contribution towards the capital costs of a new pool;
- (b) That a Legal Agreement be drawn up between the University of Leeds and the City Council that reflects a financial contribution in the region of £1,250,000 (but not exceeding £1,500,000) and the detailed access arrangements for the general public; and
- (c) That a further report seeking final authority to spend be brought back to this Board in due course.

CENTRAL AND CORPORATE

228 Delivering Successful Change and Business Change Governance

The Director of Corporate Services submitted a report on the Delivering Successful Change project and seeking approval of the Corporate Project Management Framework and the "Policy on the Governance of Council Business Change Programmes and Projects".

RESOLVED –

- (a) That the Delivering Successful Change's Corporate Project Management Framework be approved, and endorsement given to its promotion across the Council;
- (b) That the 'Policy on the Governance of Council Business Change Programmes and Projects' be approved.

229 Revised Business Continuity Management Policy

The Director of Corporate Services submitted a report on the work of the Risk Management Unit and on proposals for the updated 'Policy on Business Continuity Management'.

RESOLVED – That the project's progress to date be noted and that the revised Policy on Business Continuity Management be approved.

230 Release of General Fund Reserves 2007/08

The Director of Corporate Services submitted a report seeking approval to release funds to support a number of one off initiatives which were not accommodated in the 2007/08 budget.

The report proposed spending on the following initiatives:-

- Area Committees - £500,000
- Cultural Activities - £60,000
- Co-Location costs with the Chamber of Commerce - £50,000
- Town and District Car Parking Study - £60,000

RESOLVED – That the release of £670,000 from general fund reserves to support the above initiatives be approved.

DEVELOPMENT

231 A65 Quality Bus Initiative Land Acquisition

The Director of Development submitted a report on the proposed acquisition of land not in the City Council's ownership by negotiation and seeking authority to make a Compulsory Purchase Order in the event that negotiations are not successful.

RESOLVED – That approval be given to the acquisition of the land identified in the report by negotiation and in the event that negotiation becomes either protracted or abortive authority be given to the Assistant Chief Executive (Corporate Governance) to make a Compulsory Purchase Order under the relevant powers contained in The Highways Act 1980 and any other enabling powers and to submit the Order to the Secretary of State for confirmation.

(Councillor Harris, having declared a personal and prejudicial interest, left the meeting during consideration of this matter).

232 Deputation to Council - Richmond Hill Bus Action Group

The Director of Development submitted a report giving a response to the deputation to the Council meeting on 21st February 2007 with regard to provision of bus services in the Richmond Hill area.

RESOLVED – That the report be noted.

233 City Centre Area Action Plan Preferred Options

The Director of Development submitted a report seeking approval of the City Centre Area Action Plan Preferred Options.

RESOLVED –

- (a) That the outcome of the informal consultation undertaken as part of the preparation of the preferred options be noted;
- (b) That the City Centre Action Plan Preferred Options as revised by the Development Plan Panel be approved for publication along with its sustainability appraisal and other supporting documents.
- (c) That representations be formally invited between 16th April and 28th May 2007.

ADULT HEALTH AND SOCIAL CARE

234 Deputation to Council - Access Committee for Leeds

The Director of Adult Social Services submitted a report responding to the deputation to the Council meeting on 21st February 2007 with regard to social services provision in Leeds, and updating Members on action being taken to meet with the Access Committee in response to their deputation

RESOLVED – That the report be noted.

235 Capital Investment Plan for Day Centres

The Director of Adult Social Services submitted a report seeking approval for the capital investment plan for adult day centres in Leeds in the sum of £1,000,000

RESOLVED – That proposals for capital investment as outlined in the report be approved.

DEVELOPMENT

236 Leeds City Council's Shareholding in Leeds Bradford International Airport

The Director of Development submitted a report advising Members of the progress made with the sale of 100% of the share capital in the Leeds Bradford International Airport Limited and seeking Members' approval to the selection of a preferred and reserve bidder for the transaction to enable officers to complete the disposal.

Following consideration of Appendices 1 and 2 to the report designated exempt under Access to Information Procedure Rule 10.4(3) which were considered in private at the conclusion of the meeting, following distribution of Appendix 2 at the meeting, it was

RESOLVED –

- (a) That the disposal of all of Leeds City Council's share capital in Leeds Bradford International Airport Ltd as part of a 100% share disposal of the airport company to Bridgepoint be approved;

Final minutes approved at the meeting
held on Wednesday, 16th May, 2007

- (b) That authorisation be given to the Chief Executive or the Chief Asset Management Officer as the nominated deputy, to complete the transaction in the form outlined in the exempt appendices to the report;
- (c) That £7,500,000 from the disposal be placed in an escrow account to meet the potential cost of the pension deficit of Leeds Bradford International Airport Ltd once it leaves the West Yorkshire Pension Fund;
- (d) That the same escrow account shall meet the potential cost of the pension deficit for security staff transferred under TUPE to Group 4 on the basis set out in the exempt Appendix 1;
- (e) That Leeds City Council, in conjunction with the other shareholders, acts as one of the 'guarantors' underwriting any further pension deficit shortfall in proportion to its previous shareholding and meets the other pension obligations outlined in paragraph 3.2.5 of the report.
- (f) That the requirement for all non-executive directors of the airport company to step down as part of the transaction process be noted and that full Council be recommended to authorise the Chief Executive to effect the removal of the non-executive directors before the transaction completes.
- (g) That a special share be held by this Council in conjunction with the other four West Yorkshire council's for the purposes outlined in the report.
- (h) To note that, in line with previous delegations, the land held by the five shareholders identified in pink on Plan A is to be sold to the airport company as part of the disposal transaction with overage provision.
- (i) To note that, in line with previous delegations, the end purchaser will be offered a two year option to purchase the land shown pink on Plan B at a value of £2,973,000 plus RPI with overage provision.
- (j) To authorise the Chief Asset Management Officer to approve the terms of a legal agreement to be entered into with the other shareholders to determine how the apportionment of the residual liabilities will be managed after the signing of the share purchase agreement.
- (k) That in the event that the preferred bidder changes their bid in a manner which results in the reserve bidder's bid being more economically advantageous, authority be delegated to the Chief Executive, with the concurrence of the Leader of the Council, to take any action necessary to secure completion of the disposal in the circumstances outlined in paragraph 4.3 of Appendix 1 of the report.
- (l) That the communication proposals outlined in the report be approved.

- (m) That Martin Farrington and Paul Brook of the Development Department and other officers involved in progressing this disposal be thanked for their work in this respect.

(Councillor Harker declared a personal interest in this matter as a member of the West Yorkshire Pension Fund Joint Advisory Group).

DATE OF PUBLICATION 5TH APRIL 2007
LAST DATE FOR CALL IN 17TH APRIL 2007

(Scrutiny Support will notify Directors of any items Called In by 12.00 noon on 18th April 2007).

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OVERVIEW AND SCRUTINY COMMITTEE

MONDAY, 5TH MARCH, 2007

PRESENT: Councillor G Driver in the Chair
Councillors B Anderson, J Bale, B Cleasby,
P Grahame, T Leadley and R Pryke
Apologies Councillor B Lancaster

81 Declaration of Interests

The following declarations of interest were made:-

Councillor Anderson – General Fund Financial Health Monitoring 2006/07 – Housing Revenue Account Budget 2007/08 – personal interest in his capacity as a Director of Leeds West/North West Homes ALMO (Agenda Items 8 and 12, Min No 83 refers)

Councillor Grahame - General Fund Financial Health Monitoring 2006/07 – Housing Revenue Account Budget 2007/08 – personal interest in her capacity as a resident of Swarcliffe (Swarcliffe PFI Scheme) and as Chair of Swardale Swarcliffe Eastwood Residents Association (Agenda Items 8 and 12, Minute No 83 refers)

Councillor Bale – Request for Scrutiny – Disability Equality Scheme – personal interest in his capacity as a joint carer for his disabled daughter (Agenda Item 7, Minute No 82 refers)

Councillor Leadley – (a) Request for Scrutiny – Disability Equality Scheme – personal interest in his capacity as a relative of a disabled person (Agenda Item 7, Minute No 82 refers) and (b) Planning Performance – Final Inquiry Report – personal interest in his capacity as a Member of Plans Panel West and the Development Plan Panel (Agenda Item 11, Minute No 86 refers)

Councillor Cleasby – (a) Planning Performance – Final Inquiry Report – personal interest in his capacity as a Member of Development Plan Panel (Agenda Item No 11, Minute No 86 refers) and (b) Minutes of the Executive Board Meeting, 9th February 2007 in his capacity as a Member of the Leeds Bradford Airport Consultative Committee (Agenda Item 12, Minute No 87 refers).

82 Minutes - 29th January and 5th February 2007

RESOLVED – That the minutes of the meetings held on 29th January and 5th February 2007 be confirmed as correct records.

83 Request for Scrutiny - Disability Equality Scheme

Final minutes - approved at the meeting
held on Monday, 2nd April, 2007

The Committee considered a request from a Leeds resident, Mr Doug Paulley, for an inquiry into why the City Council had not produced a formal Disability Equality Scheme under the provisions of the Disability Discrimination Act, with separate policies covering the various equality strands of race, disability, gender, religion and faith, sexual orientation and age. Other local authorities had done so, but Leeds had instead chosen to adopt an all-encompassing Equality and Diversity Strategy 2006-2008. Mr Paulley's request also made reference to other alleged defects in the Council's approach to the subject – lack of evidence gathering and insufficient involvement of disabled people in producing the current Strategy document, action plan and performance monitoring.

In addition to hearing verbal evidence from Mr Paulley and Ms Jill Jones, who accompanied him, the Committee had before them a report from the Chief Officer (Executive Support) and also took evidence from Anne McMaster and Pauline Ellis of the Council's Equality Unit.

The Committee concluded that whilst it accepted that the Council's current Equality and Diversity Strategy met the Council's legal obligations, it could not at this stage make a judgement as to whether the Council's current approach, involving an all-encompassing Strategy, could be regarded as best practice compared, say, to the Disability Equality Scheme suggested by Mr Paulley and Ms Jones. The Committee also wished to see the performance indicators and timescales associated with the Action Plan for the current Strategy.

The Committee therefore agreed that a further report was required in April, which would include information on the practices adopted by other comparable local authorities, and would also show in greater detail the Action Plan, performance indicators and timescales associated with the current Strategy, in order that the Committee was in a better position to judge whether or not further scrutiny was regarded as necessary.

RESOLVED –

- (a) That the report be noted, and Mr Paulley and Ms Jones be thanked for attending the meeting.
- (b) That a further report be submitted to the April meeting containing information relating to the approach of other similar local authorities to this subject, further explanation of the reasons behind Leeds' approach and further information in relation to the Action Plan, performance indicators and timescales to assist the Committee to form an opinion regarding best practice
- (c) That on receipt of this further report the Committee consider whether or not to recommend to its successor Committee to pursue an Inquiry in the new municipal year

84 General Fund Financial Health Monitoring 2006/07 - Month 9 Update Report

Further to Minute No 46, 6th November 2006, the Committee considered a financial monitoring report submitted by the Director of Corporate Services, first submitted to the Executive Board meeting held on 9th February 2007.

Alan Gay, Director of Corporate Services and Helen Mylan, Corporate Services Department, attended the meeting and responded to Members' queries and comments. In brief summary, the main areas of discussion were:-

- The continuing trend for year on year increases in expenditure on Social Services , and the monitoring process
- The under-estimate of the take-up by landlords of the HMO Licensing scheme
- The current financial situation of Roseville Enterprises
- Various matters included in the separate report on the HRA budget for 2007/08, including the increases in ALMO management fees, service charges for blocks of flats, additional costs in respect of Little London PFI scheme and the current surplus in respect of the Swarcliffe PFI scheme, and the effects of any possible re-financing scheme. Councillor Pryke stated an intention to pick up some matters at the Scrutiny Board (Neighbourhoods and Housing) and Councillor Grahame indicated that she would be pursuing the latter point separately outside of the meeting.

RESOLVED – That subject to the above comments, the report be received and noted.

85 CPA - Comprehensive Performance Assessment

In the light of the recent CPA announcement regarding the Council's drop from a four star to a three star rated authority, the Committee had invited Steve Clough, the Head of Policy, Performance and Improvement, to the meeting to discuss whether revisions to the performance monitoring framework, recently adopted by the OSC, required amendment. The Committee also discussed the CPA service assessment framework in general.

The Committee concluded that whilst the framework for quarterly reporting on Corporate Plan indicators which measure the delivery of the Council's priorities, together with any performance indicators which could impact on the Council's CPA score, was robust and should be continued, this could be enhanced by 'in-year' statements on predicted CPA scores. This would provide an opportunity for scrutiny to make appropriate interventions.

RESOLVED – That the existing performance monitoring arrangements adopted by this Committee be maintained, but be enhanced by timely 'in-year' predictions on CPA scores.

86 Development of Information Management in Leeds

Further to Minute 77, 5th February 2007, the Committee considered the draft final report of its review of the development of information management in Leeds and progress in implementing the recommendations of the April 2006 Inquiry Report of the Scrutiny Board (Transforming Services).

RESOLVED –

- (a) That subject to the addition of an extra recommendation regarding the proposed establishment of a Lead Member with specific responsibility for Information and Knowledge Management within the Council, the draft final report be approved.
- (b) That OSC receive six monthly update reports on this subject, in order to monitor progress.

87 Planning Performance - Final Report

Further to Minute 74, 29th January 2007, the Committee considered the draft final report of its Inquiry into Planning Performance.

RESOLVED –

- (a) That the draft final report be approved;
- (b) That a formal response to the Committee's recommendations be requested from the Chief Planning Officer;
- (c) That OSC receive regular update reports on this subject, in order to monitor progress.

88 Work Programme

The Head of Scrutiny and Member Development submitted the Committee's current work programme, updated to reflect decisions taken at previous meetings, together with a relevant extract of the Council's Forward Plan of Key Decisions and a copy of the minutes of the Executive Board meeting held on 9th February 2007.

RESOLVED – That subject to any changes necessary as a result of today's meeting, the Committee's work programme be approved and accepted.

89 Dates and Times of Next Meeting

Monday 2nd April 2007, at 10.00 am (Pre-meeting at 9.30 am)

OVERVIEW AND SCRUTINY COMMITTEE

MONDAY, 2ND APRIL, 2007

PRESENT: Councillor G Driver in the Chair

Councillors B Anderson, B Cleasby,
P Grahame, B Lancaster, T Leadley and
R Pryke

Apologies Councillor J Bale

90 Late Items

The Chair indicated that in accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, he had agreed to accept as a late item of urgent business the draft Scrutiny Annual Report 2006/07, which had not been ready at the time of agenda despatch, because this was the last scheduled meeting of the Committee in the 2006/07 municipal year, and it was important for this report to be approved for submission to Council at the earliest possible opportunity, rather than be left for the newly constituted OSC to deal with after the Annual Meeting.

91 Declaration of Interests

The following declarations of interest were made:-

Councillor Grahame – Gambling Act 2005 – Council’s Statement of Gambling Policy – Leeds Large Casino Development – personal interest in her capacity as a member of a casino (Agenda Item 9, Minute No 95 refers)

Councillor Anderson - Gambling Act 2005 – Council’s Statement of Gambling Policy – Leeds Large Casino Development – personal and prejudicial interest in his capacity as Chair of the Leeds Casino Task Group (Agenda Item 9, Minute No 95 refers)

Councillor Lancaster - Gambling Act 2005 – Council’s Statement of Gambling Policy – Leeds Large Casino Development – personal interest in her capacity as a member of Gala Bingo (Agenda Item 9, Minute No 95 refers)

Councillor Leadley – (a) Request for Scrutiny – Disability Equality Scheme – personal interest in his capacity as a relative of a disabled person (Agenda Item 10, Minute No 96 refers) and (b) Draft Annual Report – Planning Performance – personal interest in his capacity as a Member of Plans Panel West and the Development Plan Panel (Agenda Item 12, Minute No 98 refers)

Councillor Cleasby – Draft Annual Report – Planning Performance – personal interest in his capacity as a Member of the Development Plan Panel (Agenda Item 12, Minute No 98 refers)

92 Minutes - 5th March 2007

RESOLVED – That the minutes of the meeting held on 5th March 2007 be confirmed as a correct record.

93 Minutes - Executive Board, 14th March 2007

Further to Minute No 85 of the OSC meeting held on 5th March 2007, the Chair drew Members attention to Minute No 209 of the Executive Board meeting held on 14th March 2007, and the fact that the Executive Board had now formally requested OSC to undertake a Scrutiny Inquiry into Leeds Comprehensive Performance Assessment issues, with particular focus on the Council's predicted CPA position in future years.

RESOLVED – That subject to the above, the minutes of the Executive Board meeting held on 14th March 2007 be received and noted.

94 Scrutiny Inquiry - "Narrowing the Gap" - Draft Final Report

The Committee considered a draft of its proposed final report in respect of its Inquiry into the Council's 'Narrowing the Gap' strategic priority, together with the responses of the Director of Neighbourhoods and Housing, Councillor Harris, Joint Leader of the Council and Executive Member (Central and Corporate) and the Director of Leeds Initiative to the Committee's recommendations.

Various suggested amendments were discussed. Overall Members considered that they were not in a position to finalise their report until they had discussed again with the respondents their various responses, and that another special meeting of OSC should be arranged in order to enable these discussions to take place.

RESOLVED – That the Head of Scrutiny and Member Development, in consultation with the Chair, arrange a further meeting of the Committee to finalise this report.

95 Gambling Act 2005 - Council's Statement of Gambling Policy - Leeds Large Casino Development

The Director of Legal and Democratic Services submitted a report regarding proposals to review and revise Part F of the Council's Statement of Licensing Policy, which dealt with the way the Council would handle any applications for a large casino licence in its area, following Leeds' successful bid to licence a new large casino in its area.

Michael Romagnoli, Legal and Democratic Services, attended the meeting and informed Members that last week's decision in the House of Lords effectively meant that the Government was going to have to review and rethink its strategy in respect of casinos, which gave the Council longer to review and refine its own policies. He therefore proposed that a full and revised report be submitted to a future OSC meeting.

RESOLVED – That in the circumstances, consideration of this matter be deferred to a later date.

(NB Councillor Anderson declared a personal and prejudicial interest in this item (see Minute No 91) and left the meeting whilst this item was being discussed)

96 Request for Scrutiny - Disability Equality Scheme

Further to Minute No 83, 5th March 2007, the Committee considered a further report submitted by the Chief Officer (Executive Support), as requested by Members at the last meeting.

RESOLVED –

- (a) That in the light of the evidence received, the Committee endorses the Council's approach to a combined equality scheme, and does not consider an Inquiry is warranted at this time
- (b) That an update report be submitted to OSC in six months time.

97 Scrutiny Board Procedure Rules - Guidance Notes

The Head of Scrutiny and Member Development submitted a report relating to some proposed minor variations to the Scrutiny Board Guidance Notes to take account of changed circumstances

RESOLVED –

- (a) That the proposed removal of guidance notes 1 and 8 be approved for the reasons outlined in the report.
- (b) That the Head of Scrutiny and Member Development be authorised to make other minor changes in relation to officers job titles within the guidelines.

98 Draft Annual Report to Council

The Head of Scrutiny and Member Development submitted a draft of the proposed Annual Report of Scrutiny Boards, which had to be submitted annually to Council. Each of the other Scrutiny Boards was considering their contribution to the report during the current cycle of meetings.

RESOLVED – That the proposed final draft, incorporating the contribution of the other Boards, be submitted for consideration at the extra OSC meeting referred to in Minute No 94.

The meeting concluded at 11.27 am.



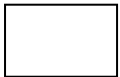
Report of the Head of Scrutiny and Member Development

Scrutiny Board (Culture and Leisure)

Date: 11th June 2007

Subject: Performance Report Quarter 4 2006/07

Electoral Wards Affected:



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Scrutiny Boards now receive performance information on a quarterly basis with a view to raising any issues of concern and influencing the work programme.
- 1.2 This report discusses the key performance issues considered to be of significance identified for the relevant Corporate Priority Boards (CPB) as at 31st March 2007. In addition, the report also includes a predicted CPA score for 2007/08.
- 1.3 Highlighted in this report is information on the areas relevant to Culture and Leisure. To support this information, attached at appendix 1 is the table of performance indicators that fall within the remit of this Board for consideration.
- 1.4 The issues discussed in this report have been identified because performance in these areas impacts upon one or more of the following; the delivery of effective services, the delivery of our corporate priorities; our CPA score; or our ability to deliver efficiency savings.
- 1.5 Any improvement in assessment scores should potentially have a positive impact on the council's Direction of Travel assessment and Star Rating.

2.0 Main Issues

2.1 The table below summarises the Council's predicted CPA scores for February 2008.

	Direction of Travel	Star Category	Corporate Assessment	Level 1 Services			Level 2 Services			
				Use of Resources	Children & Young People	Social Care (Adults)	Benefits	Culture	Environment	Housing
CPA 2006	Improving Adequately	3 star	3	3	3	3	3	2	3	3
CPA 2007 (provisional)		3 star	3	3	3	3	3	2	3	3

2.2 The CPA 2007 provisional score is mainly based on the category scores allocated in 2006. Where this applies the cells are highlighted in grey. This information will be updated as and when assessment scores are confirmed during 2007/08.

3.0 Specific Issues for Culture and Leisure

3.1 General satisfaction PIs comment

Satisfaction rates in the most recent Best Value survey were lower for many services than recorded performance at the last BV survey. This is true for the satisfaction indicators (BV119c, BV-119d) listed below. However, in each case specific reasons for a decline have been identified, and remedial action has been organised that will contribute to a rise in satisfaction rates by the next survey.

- **BV-119c: Percentage of residents satisfied with museums and galleries**

Museums and galleries provision in Leeds will be substantially improved over the next three years, with the opening of the Leeds Museum Discovery Centre and the new City Museum. The first phase of the refurbishment of the Art Gallery, and the works at Kirkstall Abbey will also be completed. This investment will see a change in the service's culture towards a more overtly inclusive, customer-focused approach, with a strong emphasis on learning and community partnerships in programming, collection development, and exhibitions.

- **BV-119d: Percentage of residents satisfied with theatres and concert halls**

Theatre and concert hall provision in Leeds will be substantially improved over the next three years with the completion of the Grand Theatre refurbishments, and the opening of a new arena, which will attract concerts and other events to the city.

4.0 Recommendation

4.1 Members are requested to note the information within this report and the table of performance indicators and decide whether further scrutiny is required.

Culture and Leisure Quarter 4 Performance Report 2006/07

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Reference	Title	Service	Frequency & Measure	Good Performance	20005/06Year-End	20006/07 Target	Current Position as at 31 April 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2005/06 Quartile Information)	Core City Average (Based on 2005/06 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2005/06 Year-End data)	Data Quality Issues	Comments
BV-119d	The percentage of residents satisfied with theatres and concert halls	Arts Development and Events	Survey %	Rise	73.00	Year on Year Increase	53.00	53.00	↓	55.00	63.63	7		
CP-CU51	New builds - major cultural facilities	Culture	Annually Numerical	Rise	3.00	4.00	4.00	4.00	↑	N/A	N/A	N/A	No concerns	This indicator was introduced into the Corporate Plan 2005-08 in which the Council stated that three new high quality cultural facilities would be built in the city by 2008. This target has now been surpassed as four facilities have been developed by the end of 2006-07. Please note that this is a cumulative indicator to meet the Corporate Plan success measure. To bring this indicator up to date, and to ensure consistency with the Local Area Agreement, this PI will be replaced by two new indicators in 2007-08 relating to investment in, and number of, projects relating to quality cultural buildings and refurbishments.
BV-118a	Satisfaction with Libraries: (a)Library users who found a book to borrow	Libraries	Survey %	Rise	77.00	Year on Year Increase	91.00	91.00	↑	90.00	85.57	1.00	No concerns	Result represents a significant increase on last survey (2003-04), positioning the Council in the top quartile and exceeding the mean score for unitary and metropolitan authorities. This increase is partly due to a change in the questionnaire survey which now produces a more realistic result to this indicator definition.
BV-118b	Satisfaction with Libraries: (b) libraries users who found the information they were looking for	Libraries	Survey %	Rise	70.00	Year on Year Increase	81.00	81.00	↑	80.50	74.46	1.00	No concerns	Result represents a significant increase on last survey (2003-04), positioning the Council in the top quartile and exceeding the mean score for unitary and metropolitan authorities. This increase is partly due to a change in the questionnaire survey which now produces a more realistic result to this indicator definition.
BV-118c	Satisfaction with libraries: (c) Libraries users who were satisfied with the library overall	Libraries	Survey %	Rise	91.00	Year on Year Increase	90.00	90.00	↓	94.30	91.74	7.00	No concerns	Result demonstrates continued high standards of performance in relation to this PI.
BV-119b CP-LI50, CPA-C6	The percentage of residents satisfied with libraries	Libraries	Survey %	Rise	80.00	75.00	70.00	70.00	↓	75.50	69.00	4.00	No concerns	End of year: Result applies to 2006-07 financial year and CPA 2006 exceeds CPA lower threshold. Reduction in the score is as a result of a change in the methodology used to collect information, and also reflects a national downturn in satisfaction trends.
BV-220	Compliance against the Public Library Service Standards (PLSS)	Libraries	Annually numerical	Rise	N/A	2.00	7.00	7.00		No information supplied by the Audit Commission			No concerns	The Service has passed 7 of the 9 indicators. Although both indicators that did not meet the standard were still within 5%, the PLSS requires that a maximum of 1 indicator is permitted to fall below the target, and as such this PI has not been met.
CP-CSP52	Increase the take up of cultural and sporting opportunities amongst 5-19 year olds - Libraries, Museums & Galleries, and Arts & Events	Libraries	Annually Numerical	Rise	143,723.00	148,600.00	227,429.00	227,429.00	↑	N/A	N/A	N/A	Some concerns	Large increase in result due to extension of age range to incorporate 17-19 year olds (full age range is now 5-19 year olds), as well as a larger number of events run by the Arts & events service and a rise in the number of library users who utilise PCs instead of hiring books.
CP-CU50 LAA-EDE23a	Visitors to the City Council's cultural facilities - Libraries, Arts & Heritage	Libraries	Annually Numerical	Rise	4,806,718.00	4,663,372.00	4,992,807.00	4,992,807.00	↑	N/A	N/A	N/A	No concerns	This indicator has significantly exceeded its target. This increase in visitors is likely to be due to the very popular temporary exhibitions at the Art Gallery held in the first half of the year; a drive to increase the number people visiting libraries; and more robust counting of the number of people attending events.
CPA-C11ai PLS5	Percentage of requests for books met within 7 days (standard is 50%)	Libraries	Annually %	Rise	62.00	N/A	64.10	64.10	↑	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Exceeds upper threshold.
CPA-C11aii PLS5	Percentage of requests for books met within 15 days (standard is 70%)	Libraries	Annually %	Rise	76.00	N/A	79.50	79.50	↑	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result exceeds the standard and therefore exceeds the CPA upper threshold.
CPA-C11aiii PLS5	Percentage of requests for books met within 30 days (standard is 85%)	Libraries	Annually %	Rise	87.00	N/A	89.70	89.70	↑	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result is above standard and therefore exceeds the CPA upper threshold.
CPA-C11b PLS9	Number of items added to stock annually through purchase per 1,000 population (standard is 216)	Libraries	Annually Numerical	Rise	213.00	N/A	232.00	232.00	↑	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. This result has been calculated using the 2005 mid year population figure currently available from CIPFA. It will be adjusted in August 07 when the 2006 mid year population figure is released by CIPFA. Result exceeds standard and therefore exceeds the CPA upper threshold, mainly due to extra grant funding made available for stock purchase in 2006-07.

Culture and Leisure Quarter 4 Performance Report 2006/07

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Reference	Title	Service	Frequency & Measure	Good Performance	20005/06Year-End	20006/07 Target	Current Position as at 31 April 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2005/06 Quartile Information)	Core City Average (Based on 2005/06 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2005/06 Year-End data)	Data Quality Issues	Comments
CPA-C11c PLS10	Number of years to replenish lending stock on open access or available for loan (standard is 6.7 years)	Libraries	Annually Numerical	Fall	5.50	N/A	5.02	5.02	↑	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result exceeds standard and therefore also exceeds CPA upper threshold, mainly due to extra grant funding made available for purchase of 167,000 books and other items in 2006-07.
CPA-C12a	Stock Turn - Book issues per 1,000 population	Libraries	Annually Numerical	Rise	5.90	N/A	5.90	5.90	↔	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result is calculated to include an adjustment based on Leeds' ranking in the Index of Deprivation. Above lower threshold. The Audit Commission is currently consulting with local authorities on the future of certain CPA indicators, and proposes withdrawing C12a for the 2007 assessment.
CPA-C12b	Stock level per 1,000 population	Libraries	Annually Numerical	Rise	1,032.00	N/A	1,035.00	1,035.00	↑	N/A	N/A	N/A	No concerns	Realignment of childrens' non-fiction items lead to a reduction in total stock availability and therefore a score which fell below the CPA lower threshold. The Audit Commission is currently consulting with local authorities on the future of certain CPA indicators, and proposes withdrawing C12b for the 2007 assessment.
CPA-C13 LKI-L19	Cost per visit (libraries)	Libraries	Annually £	Fall	3.19	N/A	3.27	3.27	↓	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Concern that future Corporate Landlord arrangements may also lead to a further increase in cost. Result exceeds CPA lower threshold. Concern that future Corporate Landlord arrangements may also lead to a further increase in cost.
CPA-C14a PLS7	Public library service standards on satisfaction - assessment of users 16 and over of their library service (standard is 94%)	Libraries	Annually %	Rise	N/A	94.00	90.20	90.20		N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. The result does not meet the public library service standard of 94%, but is expected to be above the PLS lower threshold of 90% (to be confirmed). Only one core city, and no West Yorkshire met' authorities, met the standard. The PI does exceed the CPA upper threshold.
CPA-C2ai PLS1	Proportion of households living within 1 mile of a static library (standard is 95%)	Libraries	Annually %	Rise	90.50		90.10	90.10	↓	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result is above CPA lower threshold.
CPA-C2aii PLSA1	Proportion of households living within 2 miles of a static library (standard is 100%)	Libraries	Annually %	Rise	98.20		98.20	98.20	↔	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result is above the CPA lower threshold.
CPA-C2b PLS2	Aggregate scheduled opening hours per 1,000 population for all libraries (standard is 128 hours)	Libraries	Annually Numerical	Rise	129.00		131.00	131.00	↑	N/A	N/A	N/A	No concerns	End of year: This result has been calculated using the 2005 mid year population figure currently available from CIPFA. It will be adjusted in August 07 when the 2006 mid year population figure is released by CIPFA. If, as expected, the population rises, this will lead to a slight reduction in the score for this indicator, but the result will still exceed the 128 hour standard.
CPA-C2c PLS6	Number of library visits per 1,000 population (standard is 6,000)	Libraries	Annually Numerical	Rise	5,723.00		5,820.00	5,820.00	↑	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. This result has been calculated using the 2005 mid year population figure currently available from CIPFA. It will be adjusted in August 07 when the 2006 mid year population figure is released by CIPFA. If, as expected, the population figure increases, the PI result will go down slightly, but should still remain above the lower threshold.
CPA-C3a PLS3	Percentage of static libraries providing access to electronic information resources connected to the internet (standard is 100%)	Libraries	Annually %	Rise	100.00		100.00	100.00	↔	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. Result meets the standard.
CPA-C3b PLS4	Electronic workstations with access to the internet and the libraries catalogue available to users per 10,000 population (standard is 6)	Libraries	Annually Numerical	Rise	7.00		7.00	7.00	↔	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. This result has been calculated using the 2005 mid year population figure currently available from CIPFA. It will be adjusted in August 07 when the 2006 mid year population figure is released by CIPFA. Result exceeds the standard.
CPA-C4	Active borrowers as a percentage of the population (using 1 issue per annum)	Libraries	Annually %	Rise	16.10		15.55	15.55	↓	N/A	N/A	N/A	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. This result has been calculated using the 2005 mid year population figure currently available from CIPFA. It will be adjusted in August 07 when the 2006 mid year population figure is released by CIPFA. Result is below CPA lower threshold, due in part to the closure of the Central Library and despite efforts to raise the score against last year's result.

Culture and Leisure Quarter 4 Performance Report 2006/07

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Reference	Title	Service	Frequency & Measure	Good Performance	20005/06Year-End	20006/07 Target	Current Position as at 31 April 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2005/06 Quartile Information)	Core City Average (Based on 2005/06 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2005/06 Year-End data)	Data Quality Issues	Comments
BV-119c CP-MG50, CPA-C7	The percentage of residents satisfied with Museums and Galleries.	Museums and Galleries	Survey %	Rise	64.00	64.00	50.00	50.00	↓	52.00	59.25	7.00	Some concerns	The result fell below the target due to a change in the methodology from telephone interview to postal questionnaire, while also reflecting a national down turn in satisfaction trends.
BV-170a	a. The number of visits/enquiries/website hits to museums per 1,000 population.	Museums and Galleries	Quarterly numerical	Rise	933.00	900.00	942.00	942.00	↑	958.00	2,092.71	7.00	No concerns	Result exceeds the annual target as a result of very successful temporary exhibitions in the first half of the year. Results are not as high as expected, partly due to the impact of the closure of the Art Gallery for refurbishment in the last quarter.
BV-170b	The number of those visits that were in person per 1,000 population	Museums and Galleries	Quarterly Numerical	Rise	582.00	440.00	534.00	534.00	↓	523.00	1,329.57	6.00	No concerns	Result exceeds the annual target by a large margin as a result of very successful temporary exhibitions in the first half of the year. Results are not as high as expected, partly due to the impact of the closure of the Art Gallery for refurbishment in the last quarter as well as ongoing staff resourcing pressures.
BV-170c	The number of pupils visiting museums and galleries in organised school groups	Museums and Galleries	Quarterly Numerical	Rise	29,200.00	27,200.00	26,151.00	26,151.00	↓	8,155.75	34,406.14	5.00	No concerns	Result has fallen slightly below the target due to Education Officer posts at Temple Newsam, Lotherton Hall and Armley Mills becoming vacant and not being re-filled pending a service restructure.
CPA-C15	Museums accreditation (where applicable)	Museums and Galleries	Survey Level	Rise	2.00	2.00				N/A	N/A	N/A	No concerns	
BV-119e CP-PC51, CPA-C9	The percentage of residents satisfied with parks and open spaces	Parks and Countryside	Survey %	Rise	74.00	74.00	79.00	79.00	↑	77.00	72.88	2.00	No concerns	End of year: Result applies to 2006-07 financial year and CPA 2006. Continued investment in parks and countryside, including over £3million from the Parks Urban Renaissance Programme, has enabled improvements in the quality of parks and facilities offered, which in turn has led to an increase in visitor numbers and satisfaction levels. Result exceeds CPA upper threshold.
BV-178 CPA-C1	The percentage of the total length of footpaths and other rights of way which were easy to use by members of the public	Parks and Countryside	Annually %	Rise	74.70	78.00	58.20	58.20	↓	88.22	76.45	5.00	No concerns	End of year: Result confirmed in Qtr 1 2007-08 applies to 2006-07 financial year and CPA 2007. This PI is based on a site survey of 5% of total footpath and right of way provision, with a key element relating to whether the length of path way has an adequate number of sign posts. Despite good assessments of bridges, surface conditions and stiles and gates, the number of sign posts led to a lower score on the indicator. The result has fallen below the Council target but exceeds the CPA lower threshold.
CP-CSP52c	Increase the take up of cultural and sporting opportunities amongst 5-19 year olds - Parks & Countryside	Parks and Countryside	Annually Numerical	Rise	7,376,002.00	N/A	11,593,361.00	11,593,361.00	↑	N/A	N/A	N/A	No concerns	Result is based on extrapolation from a survey of 2,500 children and 2,000 young people registered on the BreezeCard database. This indicator now measures take up among 5-19 year olds as opposed to 5 to 16 year olds, therefore comparison with previous years' performance is indicative only.
CP-CU50c LAA-EDE23c	Visitors to the City Council's cultural facilities - Parks and Countryside	Parks and Countryside	Annually Numerical	Rise	59,228,470.00	N/A	61,213,587.00	61,213,587.00	↑	N/A	N/A	N/A	No concerns	The result is extrapolated from a sample survey of 30,000 households who are asked how often they visit parks and openspaces. While there is no target for 2006-07, the result does represent an increase on the 2005-06 score.
LKI-GF1 CP-PC50, LAA-SSC5	The percentage of Parks and Countryside sites assessed internally that meet the Green Flag criteria	Parks and Countryside	Annually %	Rise	13.00	14.00	15.50	15.50	↑	N/A	N/A	N/A	No concerns	Parks are assessed by internal qualified staff against the Field Based Criteria of the Green Flag standard. Continued investment in parks and countryside, including over £3million from the Parks Urban Renaissance Programme, has enabled improvements in the quality of parks and facilities offered. Result exceeds annual target.

Culture and Leisure Quarter 4 Performance Report 2006/07

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Reference	Title	Service	Frequency & Measure	Good Performance	20005/06Year-End	20006/07 Target	Current Position as at 31 April 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2005/06 Quartile Information)	Core City Average (Based on 2005/06 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2005/06 Year-End data)	Data Quality Issues	Comments
BV-119a CP-SP51, CPA-C5	The percentage of residents satisfied with local authority sports and leisure facilities	Sport	Survey %	Rise		70	57	57					No concerns	This result applies to 2006-07 financial year and CPA 2006 assessment. The significant drop in satisfaction obtained in 06/07 compared to 03/04 result (the highest result in the country) is largely due to the use of a different survey methodology which means the results cannot be directly compared. However the service does recognise that there are other factors that would have contributed to this fall in satisfaction. In 03/04 satisfaction was likely to have been high as a result of the significant refurbishment of facilities that was undertaken before and during the conduct of the survey. The Bodyline initiative had also been introduced boosting the perception of the service. In contrast at the time the survey was undertaken in 2006 the service was receiving a significant amount of bad publicity surrounding the £30m Private Finance Initiative (PFI) and the closure of South Leeds Sports Centre.
CP-CU50b LKI-SP9c, LAA-EDE23b	Visitors to the City Council's cultural facilities - Sport & Active Recreation	Sport	Quarterly No.	Rise	4105506	3950000	4152075	4152075	↑				No concerns	Result exceeds the annual target, due in part to the opening of the John Smeaton Leisure Centre in early 2007 and also higher performance in a number of other centres.
CP-SP50 LAA-HCOP1, CPA-17	Increase the percentage of adults participating in at least 30 minutes moderate intensity sport and active recreation (including walking) on 3 or more days a week.	Sport	Survey %	Rise	38	39	25	25	↓				Some concerns	This is a CPA as well Council Plan indicator. The information was collected through Sport England's Active People Survey. The final result initially fell below the CPA's 25% lower threshold, however the Audit Commission reviewed their tolerances and dropped the lower threshold to 24%. As a result Leeds is now above the lower threshold. The target that was set for 06/07 used a baseline obtained from the Yorkshire and Humber Sport and Physical Activity Survey with the Public Service Agreement (PSA) 3 target of 1% added per annum. However due to the different methodologies that were used in both the above survey and Active People survey these results cannot be directly compared. At present it is not yet known when the Active People Survey will be undertaken again.
CPA-C18	Percentage of population volunteering in sport and active recreation for at least one hour per week	Sport	Annually %	Rise	N/A	N/A	6	6					No concerns	End of year: Result applies to 2006-07 financial year and CPA 2006. This is Leeds' first baseline score for this indicator. Following the addition of regression weighting to take into account Leeds' index of deprivation rank, the final result is 6.338% which is just below the CPA upper threshold of 6.5%.
CPA-C19	Percentage of the population that are within 20 minutes travel time (urban areas by walk; rural areas by car) of a range of three different sports facility types, of which one has achieved a specified quality assured standard	Sport	Annually %	Rise	N/A	N/A	24	24					Some concerns	End of year: Result applies to 2006-07 financial year and CPA 2006. This is Leeds' first baseline score for this indicator. Result is below the lower threshold. The thresholds for this PI have been questioned by the Learning & Leisure DMT, Director of the Department and the Council's Chief Executive. The Sport & Active Recreation Service are seeking additional funds to obtain Quest accreditation for sports centres which would improve the score in the 2007 assessment.

	Result	Target*
Percentage of indicators achieving target at year end - based in Predicated Full Year Result	47%	Greater than 53%
Percentage of indicators showing a year on year improvement	59%	Greater than 67%
Percentage of indicators showing a year on year decline	31%	Less than 22%
Percentage of indicators in All England Top Quartile	45%	Greater than 12%
Percentage of indicators in All England Bottom Quartile	18%	Less Than 34%



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Culture and Leisure)

Date: 11th June 2007

Subject: The Board's Work Programme – Sources of Work and Establishing the Board's Priorities

<p>Electoral Wards Affected:</p> <input type="checkbox"/> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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1.0 INTRODUCTION

- 1.1 This report proposes guidelines for the development of a work programme for the Culture and Leisure Scrutiny Board.
- 1.2 Members will be aware that Scrutiny Boards are now aligned to Director portfolios, with the Overview and Scrutiny Committee mapping on to the two Assistant Chief Executive portfolios of Policy, Planning and Improvement and Corporate Governance.
- 1.3 Whilst the remit of this Board is aligned to some areas of responsibility of the Director of City Development (relating to culture and leisure services), Members will be aware that the Comprehensive Performance Assessment for the Council highlighted the need to focus on the corporate priorities outlined in the Corporate Plan. Formulating scrutiny work programmes that demonstrate linkage to the Council's Corporate Plan is, therefore, an ongoing activity, as outlined in the 2005/6 and 2006/7 Scrutiny Annual Reports.
- 1.4 Members will also be aware that the CPA harder test focuses on performance management and the involvement of Members. This includes having a record of focused Member involvement in performance and identifying areas of under performance. Overview and Scrutiny Committee's newly agreed, more robust, method for dealing with budget and performance information will therefore be embedded into the scrutiny process during 2007/8. A separate item on performance management appears later on in this agenda.
- 1.5 Developments with the Local Area Agreement priorities and targets may form a potential source of work throughout the year for the Board.

2.0 WORK PROGRAMME

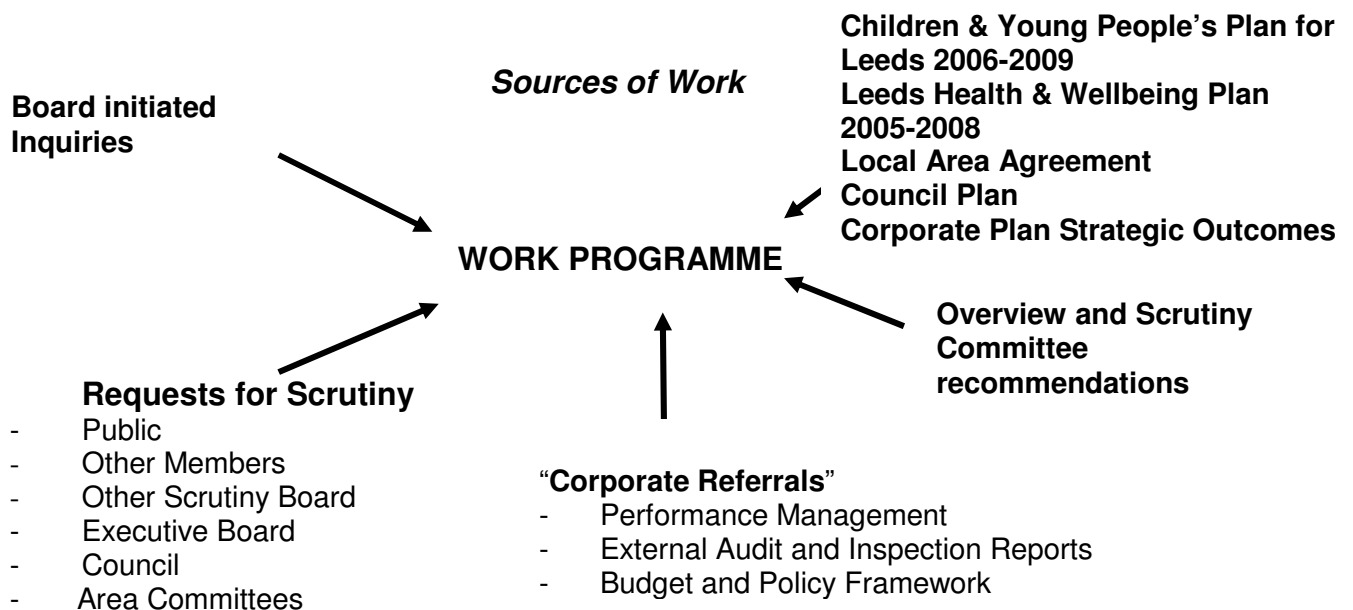
2.1 Scrutiny Boards perform a number of roles. These include:

- holding the Executive to account including the review of executive decisions;
- review and development of policy;
- performance monitoring and review in relation to the objectives set out in the Corporate Plan 2005/08 and Council Plan;
- evaluating and monitoring initiatives and pilot work;
- undertaking tasks as determined within the Council's Constitution.

2.2 The development of a manageable work programme enables Members to undertake:

- Effective planning of the Board's time and workload;
- The identification of priorities for inquiry, based on the Corporate Plan 2005/08 priorities;
- The allocation of financial and human resources to support the Board;
- Planning of evidence from Councillors, Officers and potential external witnesses allowing the provision of written submissions in advance where required;
- Informing the public in advance of the Board's proposed activities, thereby enhancing their ability to participate.

2.3 Scrutiny Board work comes from a number of different sources:



2.4 In addition, the 2007 Democratic Services survey of Members' opinion of the Scrutiny function highlighted possible areas for further work. A relatively low level of Member satisfaction with "the extent of scrutiny of external partners" indicates that this area might be usefully explored. A lower level of satisfaction "that scrutiny recommendations make a difference" has been partially addressed in the 2007/8 scrutiny action plan with the emphasis on Scrutiny Boards producing SMART (Specific, Measurable, Achievable, Relevant and Timely) recommendations and a new method for tracking and monitoring recommendations in 2007/8. Later in the year, the Board might wish to assess how well this tracking system works in practice and further investigate the issue of how effective Leeds scrutiny recommendations are in 'making a difference'.

- 2.5 These different elements will require forward planning and the Board will need to consider giving priority to the Corporate Plan 2005/08 strategic outcomes. The Board will also need to create a manageable workload. Over the last few years of Scrutiny Board work, experience has shown that the process is more effective if the Board seeks to minimise the number of substantial inquiries running at one time. The Board is advised to consider the benefits of single item agendas (excluding miscellaneous information and minutes) in order to focus on all the relevant evidence and complete the inquiry in a shorter period of time. There are various mechanisms available to assist the Board in concluding inquiries quickly whilst the issues are pertinent, such as working groups and site visits.
- 2.6 Previous experience has shown that the majority of work is initiated by the Board itself and given that there will be a number of competing demands, this work needs to be carefully selected in order to reflect the priorities associated with the relevant strategic outcome within the Corporate Plan 2005/08 and Council Plan to ensure the Council is achieving those stated aims.

Work programming

- 2.7 It is proposed that the Board make suggestions for:
- (a) Inquiries (taking into account the corporate priorities in the Corporate Plan)
 - (b) Inquiries into emerging policy issues, reviewing existing policies, reviewing performance of significant parts of the service or issues of high public interest
 - (c) Reviews of proposed executive decisions using sources such as the Forward Plan of Key Decisions
- 2.8 It is suggested that the Board agrees an outline work programme that prioritises the issues to be investigated. The work programme would need, in accordance with the protocols, to fairly reflect minority party concerns. A draft work programme is attached as Appendix 1. The current forward plan is attached at appendix 2.

3.0 RECOMMENDATION

- 3.1 Members are requested to agree the details of the Board's work programme

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SCRUTINY BOARD (CULTURE AND LEISURE) WORK PROGRAMME (JUNE) 2007

Item	Description	Notes	Type of item
Meeting date – June 2007			
Performance Management Information	To receive performance information relating to culture and leisure.		PM
Meeting date – July 2007			
Inquiry into Leisure Centres (2006/07)	To receive the formal responses from the department following the previous Board's inquiry.	This may also include updates on any recommendations that have been progressed.	MSR
Meeting date – September 2007			
Performance Management Information	To receive performance information relating to culture and leisure.		PM
Meeting date – October 2007			
Meeting date – November 2007			
Performance Management Information	To receive performance information relating to culture and leisure.		PM

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

SCRUTINY BOARD (CULTURE AND LEISURE) WORK PROGRAMME (JUNE) 2007

Meeting date – December 2007			
Meeting date – January 2008			
Meeting date – February 2008			
Performance Management Information	To receive performance information relating to culture and leisure.		PM
Meeting date – March 2008			
Meeting date – April 2008			

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

SCRUTINY BOARD (CULTURE AND LEISURE) WORK PROGRAMME (JUNE) 2007

Unscheduled Items			
Working Groups			
Working group	Membership	Progress update	Dates of meetings

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

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LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 June 2007 to 30 September 2007

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
Swimming and Diving Centre John Charles Centre for Sport To approve additional funding and incurring that expenditure.	Executive Board (Portfolio: Leisure)	13/6/07	Project Board and the Executive Member for Leisure	The report to be issued to the decision maker with the agenda for the meeting	
Quarry Hill - Northern Ballet / Phoenix Dance To approve the revised delivery mechanism for the development of the new dance facility, authorise an injection of an additional £7.025m into the capital programme and the incurring of expenditure of £7.025m on the proposed development of the dance facility.	Executive Board (Portfolio: Leisure)	13/6/07	Arts Council England, Phoenix Dance Company and Northern Ballet Theatre	The report to be issued to the decision maker with the agenda for the meeting	

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Central and Corporate
Development & Regeneration
Environmental Services
Neighbourhoods and Housing
Leisure
Children's Services (Lead)
Children's Services (Support Learning)
Adult Health and Social Care
Leader of Morley Borough Independent Group
Leader of the Labour Group
Advisory Member

Executive Member

Councillor Mark Harris
Councillor Andrew Carter
Councillor Steve Smith
Councillor John Leslie Carter
Councillor John Procter
Councillor Richard Brett
Councillor Richard Harker
Councillor Peter Harrand
Councillor R Finnigan
Councillor Keith Wakefield
Councillor Judith Blake